**MINUTES OF THE BOARD OF DIRECTORS**

**BEACON COLLEGE PREP CHARTER SCHOOL**

**February 28, 2017**

The Board of Directors for Beacon College Prep Charter School held its regularly scheduled meeting on Tuesday, February 28, 2017 at 10:00 a.m. at Beacon College Prep – 13400 NW 28th Ave., Opa Locka, FL 33054

**Members Present**

Mr. Jeff Miller, President and Board Chair

Mr. Patrick Range, VP

Mr. Octavio Verdeja, Treasurer

Ms. Melissa Krinzman, Secretary

**Others Present**

Mr. Patrick Evans, Principal, Beacon College Prep

Mr. John Flickinger, Director of Development, Beacon College Prep

**Call to Order**

Jeff Miller called the meeting to order at 10:35 a.m.

**Approval of Minutes for December 13, 2016**

The minutes of the December 13, 2016 board meeting were presented by Melissa Krinzman. Mr. Miller moved to approve the minutes. Mr. Verdeja seconded the motion and the minutes were approved unanimously.

**Treasurer’s Report:**

1. Financial statement for period ending 01/31/17 was reviewed and approved.
2. Revised Budget thru June 30, 2016 was presented and discussed. The reforecast budget projects a $149K loss for the end of the year. A copy of the final revised budget will be emailed to board members in the next two weeks.
3. Building Hope Line of Credit - Mr. Flickinger reported that the short-term loan from Building Hope approved by the board at its last meeting was received in January. The amount of the loan was $120,000 at 6% interest and is due by 12/31/17. Mr. Miller asked Mr. Flickinger to clarify if the loan could be rolled over to a longer term if necessary.

**School Leader Report**

1. FSA Testing: Mr. Evans reported that students were preparing for the upcoming FSA testing but due to budget constraints special after school, Saturday or Spring Break FSA prep sessions were eliminated for this year. Board members suggested we try to recruit high school and college student volunteers to assist with extra tutoring and test prep. AmeriCorps and/or City Year might serve as possible source of volunteers.
2. Teacher Retention & Recruitment: According to a recent teacher survey Beacon Prep faculty report a very high satisfaction rate with their work at Beacon. Mr. Evans expects a 100% return rate for next year. Two of seven new teachers have been recruited and hired for 2017-18 to date.

Mr. Miller raised the issue of professional development and possibly partnering with local universities to provide subsidized credits toward advanced degrees for Beacon teachers. Ms. Krinzman volunteered to reach out to Sarah Herald at Barry University to discuss a potential collaboration.

1. Student Retention & Recruitment: The school has already received applications for over 50% of its incoming kindergarten class and expects full kindergarten enrollment with a waiting list. Beacon’s recent parent survey indicated a very high satisfaction rate among Beacon families and a 90% return rate or higher is expected from current students.
2. Title 1 Budget: A revised Title 1 budget was presented and reviewed.

Jeff Miller motioned to accept the revised budget as presented. Mr. Verdeja seconded the motion and it was passed unanimously.

**Development Director’s Report:**

1. Property Purchase: Mr. Flickinger updated the board regarding the recent meeting with Self Help Federal Credit Union, Building Hope and the Charter School Growth Fund. All three institutions agreed, in principal, to assist the school in financing the purchase of the Opa Locka property the school currently leases.

Mr. Miller pledged $1M toward upgrading the property as part of any financing deal. Mr. Verdeja suggested that any funds donated by Mr. Miller be used for hard assets and/or capital improvements.

Mr. Miller also emphasized the importance of developing a strong fundraising effort to assure that Beacon Prep had the resources necessary to accomplish its mission.

1. Board Member Recruitment was discussed briefly. The importance of having someone from the local community was stressed. Mr. Range suggested Teri Williams, president of OneUnited Bank and volunteered to contact her.

There being no further business to come before the Board, the meeting was adjourned at 12:15pm

**Approved by:**

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Melissa Krinzman, Secretary