

**MINUTES OF THE BOARD OF DIRECTORS
BEACON COLLEGE PREP CHARTER SCHOOL
March 9, 2020**

The Board of Directors for Beacon College Prep Charter School held its regularly scheduled meeting on Monday, March 9, 2020 @ 10am at 2750 NW 135th Street, Opa-locka, FL 33054.

Members Present

Mr. Jeffrey Miller, President and Board Chair
Mr. Patrick Range, Vice President
Melissa Krinzman, Secretary
Octavio Verdeja, Treasurer
Virginia Akar, Member

Others Present

Mr. Patrick Evans, Principal, Beacon College Prep
Mr. John Flickinger, Director of Development, Beacon College Prep
Terron Ferguson, Director of Advancement, Beacon College Prep
Richard Moreno, Building Hope
Dana Locke-Vignale, Phoenix Edge Consulting

Call to Order: The meeting was called to order at 10:15am by Mr. Jeffrey Miller.

Approval of Minutes: The minutes of the 2/20/20 board meeting were reviewed. Mr. Miller moved to accept the minutes. Ms. Akar seconded the motion and the minutes were approved unanimously.

Report from the Chair: Mr. Miller asked for an update regarding the school's preparation for the COVID-19 crises. Mr. Evans reported that the school is following CDC published protocols for schools by encouraging staff and students to protect their health (frequent washing of hands, don't touch face, sanitize as often as possible, etc.), by informing them of the signs and symptoms of COVID-19 and encouraging them to stay home if sick, and deep cleaning of school facilities. Mr. Evans is also monitoring/following MDCPS guidelines on a daily basis and will follow the school district's lead when it comes to school closure if and when that is necessary. In the meantime, he is preparing a plan for remote/distant learning should that become necessary.

Treasurer's Report:

1. **2019-20 Reforecast Budget:** Mr. Evans reviewed adjustments to the 2019-20 budget. Discussion ensued on how the UniSIG grant revenue and expenses were being treated. The board requested that the budget be modified to reflect all approved grant revenue and the related grant expenses. The board also instructed Mr. Evans to modify the budget to include the grants from BCP Inc. to each school as per below resolution.

Mr. Verdeja moved to approve the revised 2019-20 budget with the modifications discussed. Mr. Miller seconded the motion and it was approved unanimously.

2. 2020-21 Budget Prep: Mr. Evans reported that he was still working on completing the 2020-21 budget and update our 5-year projections. He will present it for board review before the next scheduled board meeting. The board discussed creating a 5% contingency reserve within that budget as well as a building reserve based on the most recent building conditions report. These reserves should be included in the 5-year budget projections.
3. BCP, Inc Corporate Grant to BCP Middle & Elementary Schools: Mr. Flickinger reported that both schools continue to make lease payments to BCP, Inc. as per their lease agreements. These funds remain in BCP, Inc Corp account and available for use by the schools as needed.

Mr. Miller moved to make two grants from BCP Inc. to each school. The specific amounts of each grant to be determined at next board meeting. Mr. Verdeja seconded the motion. The board voted unanimously to approve.

School Leader Report:

Development Director's Report:

1. Consolidation of Schools Amendment: Mr. Flickinger reported that Ms. Tiffanie Pauline of the MDCPS Office of Charter School Support & Compliance informed him that the amendment to consolidate BCP schools could not be entertained because the school currently had a school grade of "D." Only schools with a "C" grade or better can submit consolidation amendments. Mr. Flickinger asked if the ARC committee could review the request and approve it pending the release of 2020 grades in June. Ms. Pauline said that it was possible but would be very difficult. She advised that we wait until the following year to request an amendment.

After some discussion Mr. Miller instructed Mr. Flickinger to move forward with the amendment process and push to have it approved as soon as the new school grades were released. The board cited the significant impact consolidation would have on the overall budgets for each school and noted that the monies saved could be reinvested in programming to better serve our students.

2. Advancement Director & Fund Raising: Mr. Terron Ferguson discussed progress he has made with regards to fund raising and public relations. He presented a preliminary prospect list and requested meetings with individual board members to review their contacts and generate leads with respect to potential donors.

The meeting was adjourned 12:07pm. The next meeting is scheduled for June at 10:00am at 2750 NW 135th Street Opa-locka, FL.

Approved by:


Melissa Krinzman, Secretary

Date 06/10/20